PHYSICS PRINT INSTALLATION PROCEDURES FOR WINDOWS

You must be an administrator on your machine for these instructions to work If you do not have administrator access, or are in doubt please request help by emailing <u>rspe.it@anu.edu.au</u>

INSTALLING YSOFT

Select and download the appropriate Windows installer package. There are two options:

- Prompt you for your username every time you print recommended for shared computers, for example in labs.
- Remember your username Will only prompt you for your username the first time you print after a reboot.

Double click on the MSI file you downloaded. If smart screen blocks you running the MSI click "**More info**" and then "**Run Anyway**".

UAC will pop up asking you if the installer should be allowed to make changes to the machine. Click "**Yes**". The UAC prompt may start hidden, check for a flashing icon on your task bar.

When prompted select "Yes" to reboot straight away or "No" is you will do it later. You will not be able to print until you have rebooted. Save all your work before you reboot.



A new printer "PhysicsPrint" will now be available in windows.



PhysicsPrint

PRINTING FOR THE FIRST TIME

After you send a print job to the "**PhysicsPrint**" printer, you should be prompted to enter your username. Enter your UID. If you have installed the version of the drivers that remembers your username you will not be prompted again until the next time you reboot.

| YSoft SafeQ print options |
|---------------------------|
| |
| YSoft SafeQ Login |
| u1234567 |
| |
| |
| LOGIN |
| |

If your card is not yet registered with YSoft, an email will be sent to you detailing the passcode which you would need to enter at the printer.

Wait for this email!



New Card Activation Code has been generated. Use this code at nearest YSoft SafeQ terminal to assign your card to your YSoft SafeQ account. Card Activation Code:

This message has been sent by YSoft SafeQ.

Please proceed to your nearest printer to tap your card on the printer card reader and enter the card activation code.

Note: You only need to do this ONCE. Subsequent prints do not require the card activation passcode.